

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY

SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: INTRODUCTION TO HUMAN RELATIONS

Code No.: CCW 127-3

Program: LAW AND SECURITY ADMINISTRATION/CORRECTIONAL WORKER

Semester: FIRST

Date: SEPTEMBER 1988

Author: BRENDA PERRY

New: \_\_\_\_\_ Revision: X

APPROVED: N. KOCH  
Chairperson

\_\_\_\_\_  
Date

**Intro. to Human Relations Course Outline**

Cont'd Page 2

Instructor: Brenda Perry

**COURSE DESCRIPTION:**

The process of multi-model interpersonal communications will be explored. The focus will be on an application of a major theoretical model of communication in everyday relationships. Students will have the opportunity to explore relationships towards themselves and others. Students will obtain practice in the various skills involved in interpersonal interactions.

The difference between healthy and unhealthy relationships will be examined in terms of skill or competencies and this will be related to youth/adults in conflict with the law.

**OBJECTIVES:**

1. To acquaint students with notions of effective and ineffective communication (verbal and non-verbal).
2. To increase students awareness of their own communication and to increase their skill in interpersonal communications.
3. To apply basic theoretical constructs to real situations in the student's life.
4. To have fun in the serious pursuit of knowledge.

**LEARNING RESOURCES:**

Provided by the college:

The Learning Resource Center has an array of books, journals and tapes covering this topic. Films may be screened in class (if appropriate time allows).

Text: (purchased by the student)

Looking Out/Looking In: Interpersonal Communications. Adler, Ronald B., Towne, Neil. Kurt Edt. Holt, Rhinehart & Winston, Toronto, 1981.

**Intro. to Human Relations Course Outline**

Cont'd Page 3

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**METHODOLOGY:**

Classes will be conducted in a variety of ways with student participation an integral part of the learning process. It follows then that class participation (not merely attendance) will be considered extremely important. Classes will consist of lectures, discussions, structured activities, role playing, etc.

**COURSE REQUIREMENTS:**

1. There will be three tests on material covered in the class - After every 3 Chapters - worth 10% each.
2. Keep weekly journals applying what has been discussed in class to your own life. Each section of the journal is to be handed in at the end of each week. (A loose leaf binder is suggested).
3. A book report hand written or typed is required. Length is 1200-1500 words. The report should not be a reiteration of the story but should concern itself with principles discussed in class and how, in particular, these principles affect you personally. The book may be chosen on your own but should meet with the instructor's approval. Due Date is: December 8, 1988.
4. There will be 5 assignments allowing students to practice theoretical material. Due: approximately every 3 weeks.

**GRADING BREAKDOWN:**

Assignments	25%
Quizzes	10%
Tests	30%
Book Report	15%
Journals	<u>20%</u>
<b>Total</b>	<b>100%</b>

**COLLEGE GRADING SYSTEM:**

90 - 100%	= A+
80 - 90%	= A
70 - 79	= B
60 - 69	= C
Less than 60%	= R (repeat)

